

BOTETOURT ELECTORAL BOARD MINUTES

TUESDAY, JUNE 14, 2016 AND WEDNESDAY, JUNE 15, 2016

Tuesday, June 14, 2016

Chairman Rader and Vice Chairman Heartwell, met at 7:30 a.m. in the facilities provided for the Department of Elections and Voter Registration on Court House Square in Fincastle, Virginia, to begin an inspection and liaison tour of the ten sited voting precincts in Botetourt County. Due to medical restrictions, Secretary Fitzgerald was unable to participate in the tour. All precincts were found to be properly organized and each precinct reported low voter turnout as had been projected. Following the closing of the polls, Chairman Rader and Vice Chairman Heartwell returned to the Department of Elections and Voter Registration to assist and oversee the return of election materials and electronic pollbooks.

Wednesday, June 15, 2016

Chairman Rader and Vice Chairman Heartwell, assisted by Traci Clark, Director of Elections & General Registrar, met at 1:00 pm to perform the canvass for the June 14, 2016 Republican Primary. On motion by Chairman Rader, Vice Chairman Heartwell was named Acting Secretary for the purpose of the canvass in Secretary Fitzgerald's absence. Motion was unanimously approved. On motion by Vice Chairman/Acting Secretary Heartwell, DoE&GR was appointed to record minutes of the canvass proceedings. Motion was unanimously approved.

One provisional vote was considered and approved to be a valid ballot. Vera Lynn Brown had applied for an absentee ballot prior to the Primary and had been mailed an official ballot. Ms. Brown returned the unopened ballot to the Troutville Precinct on Tuesday in exchange for the provisional ballot. All other matters of the canvass were confirmed and unanimously approved by the Board.

DoE&GR Clark advised the Board their signatures would be needed on the Abstract of Votes which would be ready after 2:00 pm on Thursday, June 16, 2016. Both members acknowledged they would be stop by office after the designated time.

Next meeting was scheduled for Tuesday, July 12, 2016 at 2:00 pm in the facilities provided for the Department of Elections and Voter Registration on Court House Square in Fincastle, Virginia for the purpose of annual evaluation of the Director of Elections & General Registrar.

Meeting was adjourned at 1:40 pm.

Respectfully submitted,



William "Buck" Heartwell, III
Acting Secretary

Minutes taken by: Traci S. Clark, Director of Elections & General Registrar